

# Return to School Plan

## Castle Dale Elementary

2020-2021

We are excited to announce our return to school plan and look forward to having our students and staff return to school on August 25th. We appreciate your cooperation and understanding as we work closely with our local leaders and health care professionals to set up and maintain the safest possible learning environment for our students and staff.

Please recognize that our information regarding safeguards for COVID-19 is always being updated as new research and data is available. Please be patient and understand this plan is a “working” document that may change as information is updated.

Castle Dale Elementary and the Emery County School District are working closely with the local health department to ensure the safety of your student(s), our faculty, and staff. Therefore, we all must adhere to the following requirements, recommendations, and guidelines.

### Masks/Face Coverings

- According to State and Local guidelines, masks/face coverings are required to attend school. The expectation is that all students, staff, and visitors in our building will wear a mask/face covering at all times inside the building (unless eating or drinking). Masks will not be worn outside unless physical distance cannot be maintained.
- Students may bring their own mask/face covering. Face shields are an acceptable alternative to a mask if your child is not comfortable in a mask. Masks and face shields must be school appropriate (dress code recommendations apply to a mask). Students CAN wear a hat if they wear a face shield on their hat.
- If a student, staff or visitor does not have a mask, we will have disposable masks available.

### Classroom

(Including Computer Lab and Library as applicable)

- Teachers will utilize seating charts to monitor students' placement and social distancing.
- Teachers will facilitate regular cleaning of surfaces in their classrooms.
- Students will be given their own supplies to minimize sharing.
- Teachers will have the autonomy to arrange classrooms to facilitate distancing as much as the space in their classroom allows.
- Current state guidelines regarding face coverings will be followed.
- Chromebooks or similar technology will be cleaned after each use.
- If a student exhibits one or more symptoms, the student will be checked and sent home, if needed.

### Transitions

- Floor markings and signage will be placed in high traffic areas. Traffic flow instruction will be given to staff, students, and visitors.
- Teachers will create and teach procedures for classroom movement -- into class, out of class, turning in work, sharpening pencils, etc.
- Social distancing will be encouraged in the hallways during transitions by the administration and faculty.
- Hand sanitizer will be available at designated entry & exit points in each school.
- A custodian will sanitize handrails, doorknobs, and other high touch surfaces between each high traffic instance.

### Entry/Exit Points

- Designated entry and exit doors will be marked to minimize congestion.
- Visitors will be required to wear masks and have their temperature taken before entering the building.
- Floor markings and signage will be placed in high traffic areas to help the flow of students.
- Staff will help discourage congregating and clustering of students.
- Entry and exit doors will be sanitized throughout the school day.

### Transportation

- All students riding the bus will be assigned seats.
- All students riding the bus will be required to wear a face mask or shield.
- Drivers will wear face coverings.
- Exceptions in unique student circumstances will be considered on a case by case basis.
- All busses will be sanitized at the end of each day or trip.

### Restrooms

- Signage will be placed in all restrooms promoting handwashing, sanitation, and teaching proper handwashing techniques.
- Staff will teach proper handwashing techniques.
- Restrooms will be cleaned throughout the day.
- High touch areas will be cleaned frequently.

### Cafeteria

- The secretary will enter the student lunch ID.
- Entry and Exit lines will be designated in the cafeteria.
- Students will be dismissed for lunch by class.
- Students will be required to wash their hands before entering the cafeteria.
- Students will have class/grade seating assignments in the cafeteria.
- Seating areas and tables will be marked to show where students may sit during meals.
- Two separate lunch times will be used to accommodate physical distancing while eating.

### Large Group Gatherings/Assemblies

- School-wide assemblies will be strongly discouraged
- Necessary assemblies will be held multiple times with smaller groups.

### Unique Courses

- Larger rooms will be used to maintain social distancing
- Custodians will pay closer attention to these areas.
- PE classes will use masks at teacher's discretion.

### Recess & Playground

- Students will use hand sanitizer before recess.
- Students will wash their hands after recess.
- Upper and lower grades will use the designated playground areas.
- Students will be discouraged from congregating in large groups while outside.
- Playground equipment will be sanitized routinely.
- State and District guidelines will be followed regarding mask wearing outside.

### Special Education

- Assigned seating will be used when practical.
- The District will provide face shields or coverings to Special Education teachers, speech and language pathologists, counselors, social workers, and related services providers.
- Reasonable accommodations will be provided for students that are unable to wear face coverings in required settings.
- Students will be provided necessary auxiliary aids / PPE to meet their educational and health needs within the least restrictive environment to the maximum extent appropriate.

### Visitors/Volunteers

- Visitors and volunteers will be limited to essential help in the classroom and school.
- All visitors and/or volunteers to the building are required to wear a mask/face covering, complete a symptom check in the office, and practice physical distancing when in the building.

### Symptom Checking

- Parents are expected to check their student(s) for symptoms daily. We ask parents to keep their students home if they are experiencing any symptoms of COVID-19 or other illness and seek advice from a health care provider about how to proceed.
- Teachers and staff will have access to thermometers and will facilitate parents in checking their students for symptoms.
- Students experiencing symptoms for COVID-19 will be placed in an isolation room near the school office and parents will be contacted to pick their child up from school. Any student with a fever higher than 100.4 will not be allowed to stay at school.
- Faculty and staff will also check themselves and will be encouraged to stay home when ill or experiencing symptoms of COVID-19.